



University of  
Southern  
Queensland

## Council Bulletin February 2024

### Council Information

The first University of Southern Queensland Council meeting of 2024 was held on Tuesday 20 February 2024 at the Council Chamber, UniSQ Toowoomba campus. The Chancellor [Mr John Dornbusch](#) is the Chair of Council. A full list of current Council members can be found on the [University of Southern Queensland Council](#) webpage.

### Council Reflective Forum

The annual Council Reflective Forum was held on Monday 19 February 2024 to discuss strategic issues and initiatives. Following the Council Reflective Forum, Council members visited the UniSQ Mt Kent Observatory and participated in a tour and presentation by Associate Professor Duncan Wright and Jack Soutter.

### Reports to Council

The following reports were received at the 20 February 2024 Council meeting:

- **Chancellor's Report**  
Chancellor John Dornbusch presented an update on events and meetings attended since the last meeting of Council in December 2023.
- **Vice-Chancellor's Report**  
A detailed report on the University's activities and achievements was presented by the Vice-Chancellor Professor Geraldine Mackenzie.
- **Elected Student Member Report**  
Elected Student Member Olivia Beard presented an update on UniSQ Student Senate activities as part of the [UniSQ Students as Partners Framework](#).
- **Finance and Facilities Committee Report**  
Finance and Facilities Committee Chair Chris Bazley presented the Finance and Facilities Report to Council from the 8 February 2024 meeting. Items received included:
  - Finance and Facilities Committee Unconfirmed Meeting Minutes 8 February 2024
  - Union Institute of Language Quarter 4 Report
  - Monthly Financial Report to 31 December 2023 including attachments
  - Draft unaudited Annual Financial Statements of the University of Southern Queensland and Controlled Entities for the period ending 31 December 2023
- **Audit and Risk Committee Report**  
Audit and Risk Committee Chair Brett Delaney presented the Audit and Risk Committee Report to Council from the 8 February 2024 meeting. Items received included:
  - Audit and Risk Committee Unconfirmed Meeting Minutes 8 February 2024
  - Risk Management Report to 2 January 2024

- TEQSA 2024 Program Update 9
- Cyber Security Quarter 4 Report
- **Chancellor's Committee Report**  
Chancellor's Committee Chair John Dornbusch presented the Chancellor's Committee Report to Council from the 8 February 2024 meeting. Items received included:
  - Chancellor's Committee Unconfirmed Meeting Minutes 8 February 2024
  - Workplace Gender Equality Agency Executive Summary and Industry Benchmark Reports for UniSQ for the 2022-2023 reporting period
  - 2023 University of Southern Queensland Annual Report
  - Updated Student Guild Constitution
- **Annual Financial Statements and Queensland Audit Office 2023 Closing Report**  
Chief Financial Officer Cliff Kaye presented the Annual Financial Statements of the University of Southern Queensland and Controlled Entities for the period ending 31 December 2023. The Queensland Audit Office 2023 Closing Report was tabled for noting.

## Council Resolutions

Council resolved to **approve** the following items at the 20 February 2024 meeting:

- Annual Financial Statements of the University of Southern Queensland and Controlled Entities for the period ending 31 December 2023
- 2023 University of Southern Queensland Annual Report
- Monthly Financial Report to 31 December 2023
- Student Guild Constitution

## 2024 Meeting Dates

The 2024 UniSQ Meeting Schedule has been published on the Council and Committee Terms of Reference webpage: <https://www.unisq.edu.au/about-unisq/governance-leadership/governance/committee-structure-terms-of-reference>

## 2024 Call for Agenda Papers

Notification of new items to be placed on a meeting agenda must be communicated to the Governance Office three weeks before the meeting date. Guidelines for the conduct of Council and Committee meetings require agenda papers to be distributed at least seven days prior to the meeting. The standing orders of Council permit the tabling of papers only in exceptional circumstances. All approved briefing documents together with accompanying papers must be submitted by close of business on the due date to the [Executive Officer \(Council\)](#). The 2024 due dates are below:

Meeting	Papers due to Governance Office	Agendas distributed	Meeting dates 2024
Council	Tuesday 9 April	Friday 12 April	Monday 22 April
	Tuesday 4 June	Friday 7 June	Monday 17 June
	Tuesday 6 August	Friday 9 August	Monday 19 August
	Tuesday 8 October	Friday 11 October	Monday 21 October
	Tuesday 19 November	Friday 22 November	Monday 2 December
Audit & Risk Committee Finance & Facilities Committee Chancellor's Committee	Monday 18 March	Thursday 21 March	Thursday 28 March
	Friday 3 May	Thursday 9 May	Thursday 16 May
	Monday 8 July	Thursday 11 July	Thursday 18 July
	Monday 9 September	Thursday 12 September	Thursday 19 September
	Monday 4 November	Thursday 7 November	Thursday 14 November
Honorary Awards Committee	Friday 3 May	Thursday 9 May	Thursday 16 May
	Monday 4 November	Thursday 7 November	Thursday 14 November

## Council Bulletins

Information about Council, including Bulletins can be accessed on the University of Southern Queensland Council webpage: <https://www.unisq.edu.au/about-unisq/governance-leadership/governance/council>

The University of Southern Queensland acknowledges the traditional custodians of the lands and waterways where the University is located. Further, we acknowledge the cultural diversity of Aboriginal and Torres Strait Islander peoples and pay respect to Elders past, present, and emerging.



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