

Council Bulletin October 2024

Council Information

The fifth University of Southern Queensland Council meeting of 2024 was held on Monday 21 October 2024 at the Council Chamber, UniSQ Toowoomba campus. The Chancellor [Mr John Dornbusch](#) is the Chair of Council. UniSQ Eleventh Council member information is available on the [University of Southern Queensland Council](#) webpage.

A Farewell and Thank You to Our Chancellor

A reminder for all staff to join us for the Chancellor's farewell function to be held on **Monday 11 November at 9.30am in the Refectory, UniSQ Toowoomba Campus**. The farewell function is an opportunity to celebrate and thank our Chancellor John Dornbusch who is retiring on the 30 November 2024. The Vice-Chancellor's Events team have emailed all staff the event details, please ensure you have returned your RSVP.

Strategic Presentations and Reports

- **Strategic Education Report**
Provost Professor Karen Nelson presented the Strategic Education Report, which included updates on key strategic activities, initiatives, and outcomes that support the success of the Education Plan 2022-2025.
- **Student Load Report**
Provost Professor Karen Nelson presented the Student Load Report including the high-level strategy for optimising student load and 2025 student load income estimates.

Reports to Council

The following reports were received at the 21 October 2024 Council meeting:

- **Chancellor's Report**
Chancellor John Dornbusch presented an update on events and meetings attended since the last meeting of Council in August 2024.
- **Vice-Chancellor's Report**
A detailed report on the University's activities and achievements to the 8 October 2024 was presented by Professor Geraldine Mackenzie.
- **Elected Student Member Report**
Council welcomed new Elected Student Member Esther Rachel Shajan.
- **Academic Board Report**
Academic Board Chair Professor Alexander Kist presented the Academic Board Report from the 10 September 2024 meeting. Items received included:
 - Academic Board Report and Unconfirmed Minutes 10 September 2024
 - UniSQ Academic Integrity Report 2023
 - Annual Consolidated Program Quality Report 2023
 - Annual University Academic Quality and Cohort Report 2023
 - Academic Delegations Review
 - UniSQ First Nations Education Strategy 2024-2028
 - External Review of Academic Governance Action Plan
 - Academic Risk Register Draft.

- **Finance and Facilities Committee Report**

Finance and Facilities Committee Chair Chris Bazley presented the Finance and Facilities Report to Council from the 19 September 2024 meeting. Items received included:

- Finance Flash Report September 2024
- Unconfirmed Minutes 19 September 2024 meeting
- 2025 Annual Plan and Budget development
- Union Institute of Language Quarter 2 Report
- Vice-Chancellor’s Delegation Partner Agreement
- University Student Endowment Fund Report
- Monthly Financial Report 31 August 2024, including attachments, noting the update on the Budget Repair Plan and IDP Share discussion
- revised Finance and Facilities Committee Terms of Reference.

- **Audit and Risk Committee Report**

Audit and Risk Committee Chair Brett Delaney presented the Audit and Risk Committee Report to Council from the 19 September 2024 meeting. Items received included:

- Audit and Risk Committee 19 September 2024 Unconfirmed Minutes
- Risk Management Report August 2024
- Insurance Renewal Strategy
- Cyber Security Quarter 2 Report
- Annual Safety and Wellbeing Report
- TEQSA 2024 Program Update 13.

- **Chancellor’s Committee Report**

Chancellor’s Committee Acting Chair and Deputy Chancellor George Fox presented the Chancellor's Committee Report to Council from the 19 September 2024 meeting. Items received included:

- Chancellor’s Committee Unconfirmed Minutes 19 September 2024
- Summary of Awards Conferred to Students July 2023 to August 2024
- 2024 UniSQ Workplace Wellbeing Survey results
- 2019 External Corporate Governance Review update
- Voluntary Code Compliance update
- University Policy Framework Annual Report
- Revised Financial Management and Accountability Policy and Procedure
- 2025 Council and Committee Meeting Dates.

Council Resolutions

Council resolved to **approve** the following items at the 21 October 2024 meeting:

- Monthly Financial Report 31 August 2024, including attachments, noting the update on the Budget Repair Plan
- Revised Finance and Facilities Committee Terms of Reference
- Revised Financial Management and Accountability Policy and Procedure
- 2025 Council and Council Committee Meeting Dates

2024 Meeting Dates

The 2024 UniSQ Meeting Schedule is available on the [Council and Committee Terms of Reference](#) webpage.

2024 Call for Agenda Papers

Approved briefing documents must be submitted by close of business on the date the agenda closes to the [Executive Officer \(Council\)](#). Guidelines for the Conduct of Council and Committee Meetings require agenda papers to be distributed at least seven days prior to the meeting. The standing orders of Council permit the tabling of papers only in exceptional circumstances. Final meeting and due dates in 2024:

Meeting	Agenda Close	Meeting Date
Council	19 November	Monday 2 December

Audit and Risk Committee Finance and Facilities Committee Chancellor's Committee	4 November	Thursday 14 November
Honorary Awards Committee	4 November	14 November

Council Bulletins

Information about Council, including Council Bulletins can be accessed on the University of Southern Queensland Council webpage: <https://www.unisq.edu.au/about-unisq/governance-leadership/governance/council>

The University of Southern Queensland acknowledges the traditional custodians of the lands and waterways where the University is located. Further, we acknowledge the cultural diversity of Aboriginal and Torres Strait Islander peoples and pay respect to Elders past, present, and emerging.



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