



STUDENT DETAILS	
Full Name	
Student Number	
Program	
Amount due	

- you have genuine circumstances which have impacted on your ability to pay tuition fees by the due date
- you are enrolled in a full-time load for the current study period or have an approved Reduced Study Load (on campus students only)
- you do **not** have an outstanding debt from a previous semester
- you can provide evidence of your ability to pay fees in full by the extension due date
- you have paid the \$175 administration fee by contacting Financial Services - (07) 4631 2583.

- your enrolment in the current study period may be cancelled or restrictions applied
- reinstatement of your enrolment may be requested within 10 business days of the cancellation upon full payment of the outstanding amount
- if your fees remain outstanding, your eCOE may be cancelled for non-payment and the Department of Home Affairs notified accordingly

[illegible]

STUDENT DECLARATION AND SIGNATURE

This application must be submitted by email to admin.support@usq.edu.au You will be notified of the outcome via email within 5-7 business days.

By submitting this application, I declare that:

- I have paid the administration fee of \$175.00 to Financial Services (07) 4631 2583 and attached proof of payment and I understand that I will forfeit this fee if I do not make payment in full by the extension date.
- I am unable to make payment of my tuition fees by the University's published payment date due to extenuating circumstances. I have **attached supporting documentation** verifying that I will have access to the required funds to pay my fees in full by the extension date.

Signature of student:

Date: