



EXPRESSION OF INTEREST FOR MEMBERS

Human Research Ethics Committee

ABOUT US

UniSQ's Human Research Ethics Committee (UniSQ HREC) serves UniSQ's research community, reviewing applications for research studies across the translational research continuum. When people are involved in reviewing research involving human participants, they have the opportunity to shape the future of their community and improve outcomes for all.

The UniSQ HREC meets monthly, both in-person or virtually (COVID-Safe practices in place) to review and access the ethical and scientific validity of research applications for studies to be undertaken with UniSQ's facilities, across Queensland and nationally across Australia.

CONTACT

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Expressions of Interest (EOI) are being sought from interested persons to volunteer with the UniSQ HREC in the following categories, as set out in our guiding framework, The [National Statement on Ethical Conduct in Human Research \(2023\)](#) ('The National Statement') 5.1.30:

Lawyer member – a person who:

- I. is a qualified lawyer;
- II. may or may not be currently practicing; and
- III. where possible, is not engaged to advise the University of Southern Queensland on research related matters or any other matter.

Pastoral member – a person who:

- I. performs a pastoral care role in a community including, but not limited to, an Aboriginal and/or Torres Strait Islander elder or community leader, a chaplain or a minister of religion or other religious leader

Requirements

- **Attendance at meetings:** The HREC ordinarily meet 10 times per year, requiring attendance in person or via zoom
- **Meetings dates:** are scheduled on a Tuesday from 12:30pm – 2:30pm. ([UniSQ meeting Schedule](#))
- **Time commitment** Approximately six (6) hours per month (time can vary depending on the number of applications submitted); this involves reading of allocated applications and providing comments of feedback and outcome recommendations (allow 1 hour per application) and attendance at the meeting.
- **Training:** Completion of online induction and participation in ongoing training as required (integrated into meetings when the agenda permits).

IS THIS ROLE FOR YOU?

- You have a **genuine interest in research** and appreciate the interests of potential research participants, as well as the potential risks and benefits of research proposals
- You are **willing and able to learn**, understand and apply **research ethics principles** [The University follows the guidelines published by the Australian Government funded National Health and Medical Research Council ([NHMRC](#)) in the conduct of ethical and responsible research, i.e. National Statement on Ethical Conduct in Human Research (2023) and the [Australian Code for the Responsible Conduct of Research \(2018\)](#)].
- You can **attend and participate in meetings** as described in the requirements (includes pre-review of applications prior to the meeting, and discussion of feedback at the meeting).
- You have used online software programs and are **comfortable with learning to use the UniSQ Research Information Solutions Ecosystem (RISE)** which researchers use to submit online application forms to UniSQ for review.
- You can **attend professional development** opportunities to further your knowledge and application of ethical thinking (where possible these will be integrated into meetings or available online so as not to be overly burdensome for members)

HOW TO JOIN

1. Complete the HREC EOI Application Form, which can be found at the [Human Ethics](#) webpage.
2. Email the form, together with your current resume to: human.ethics@unisq.edu.au

More information

If you have any questions about the role or responsibilities of these positions, or would like to view the **Terms of Reference**, please contact the Ethics team:

(07) 4631 5457 | human.ethics@unisq.edu.au

